



HOME SHOW

EXHIBITOR AND PROMOTER FIRE PLAN TO DO LIST

TD Station in conjunction with the Saint John Fire Department has the following list of notices and procedures that must be followed to ensure the safety of the facility, the exhibitors and the patrons. It is essential that these directives are followed with no exceptions: **Any variances must be requested through the SJFD at: 506-658-2962**

For the PROMOTER and EVENT DECORATOR:

- ALL EXITS on both levels are to be clear of ANY PROPS or DISPLAY ITEMS.
- PULL STATIONS are to be clear and accessible.
- In the SHOW SET UP, every effort is to be made to have wall-mount Fire Extinguishers accessible in their existing cabinets.
- Any Exhibitor must follow the rules and regulations of having a vehicle inside the building. If necessary they are to seek help from Facility Staff to assist.
- All electrical display props are to be **unplugged** nightly after the show.

For the EXHIBITORS:

- All extension cords must be CSA approved and are to be **unplugged** nightly after the show.
- Displays are NOT to include “fold up canopies” made of fabric that is not made of fire retardant material.
- Cookware that is being used should be COMMERCIAL GRADE and NOT household units. TD Station has the right to refuse their use.
- Cookware units are to be used in a proper manner on proper stands and tables.
- NO OPEN FLAMES of any kind unless authorized previously BEFORE the show opens. TD Station has the right to refuse their use immediately.
- Vendors should make a point of locating the CLOSEST FIRE EXTINGUISHER to their booth location.
- Vendors should make a point of location the nearest EXIT and EXIT ROUTE from their display booth.